



## UKSC Board



**Minutes of meeting held on Tuesday 23 July 2024 @ 2:00pm**

**Venue:** Teams and Meeting Room 5.

**Attendees:** Iain Lanaghan -Non-Executive Director (Chair)  
Jane Furniss – Non-Executive Director  
Vicky Fox – Chief Executive Officer  
Sam Clark – Director of Corporate Services and Change  
Laura Angus – Registrar  
Board Secretary  
Chris Maile – Head of HR (item 7 only)

**Apologies:** Julie Nerney – Non-Executive Director

### **Item 1- Welcome and apologies**

1. The Chair welcomed the Board members. Apologies were given by one of the Non-Executive Directors.

### **Item 2 - Declaration of conflicts of interest**

2. No declarations were made.

### **Item 3 - Minutes of the last meeting**

3. The minutes of the previous meeting of 5 March 2024 were agreed.

### **Item 4 - Risk Register**

4. The Director of Corporate Services and Change introduced the item. Each of the Court's strategic risks were discussed noting the highest risk being managed by the Court concerned financial sustainability. The Board noted the ongoing risks in this area and the progress in recruitment of a new Finance Director. Proactive work was underway to manage all other risks with a continued focus on the Cyber and Security and Safety risks. The Board discussed the impact of cyber-attacks in other sectors and how the Court could ensure it learnt from those events.

## **Item 5 - Business Area Performance Reports**

5. The CEO provided an overview to the Board of the Court's current performance in all operational areas. It was confirmed that the Business Plan activities and operational objectives were largely on track with no significant areas of concern.
6. The CEO highlighted several engagement activities and that a number of significant and high profile judgments had been handed down. The administration continued to ensure the seamless handing down of those judgments working collaboratively across different business areas.
7. The Registrar highlighted the overall performance in her team, noting the ongoing and continuous improvement being made to delivery. The Consultation on the Practice Directions had gone well and stakeholders had contributed alongside Court staff to improve processes and set the Court up for future success.
8. The Director of Corporate Services and Change provided an overview of the work of Corporate Services and specifically discussed staff sickness/absence, and the work of the Communications team. The financial position of the Court was discussed.

## **Item 6 - Committee Updates**

9. The Chair provide an overview from the latest ARAC meeting which included updates from GIAA, the NAO and the Courts Risk Register.
10. The Change Board update highlighted the Programme was on track for delivery, but the focus had started to move into transition to business as usual.
11. The Management Board update was provided by the CEO. Business area deep dives had been undertaken as well as a review of how the team worked together effectively.

## **Item 7- Strategic Priority 3 – Focusing on our people**

12. The Head of HR was invited into the meeting to present the update on the People Strategy. It was explained why the Court considered the people who

work at the Court so important and how one of the main purposes of the Strategy was to ensure the court remains a great place to work where everyone was treated fairly and consistently. The Board discussed the progress made on: Performance Reviews, Updating of HR policies, HR sessions being held with staff to ensure upskilling and how the use recruitment system better. The Board also discussed staff recruitment/turnover and the impact of Alumni networks

#### **Item 8 - Action Log**

13. There were no actions from the Action Log to discuss at this meeting.

#### **Item 9 - Any other business**

14. No other business was raised.

**Next meeting is on 24 September 2024.**