

# Educational guided tour booking form

**For overseas education institutions, summer schools and commercial third parties**

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| **Name and address of educational institution:** |
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| **Name and direct contact details of group organiser:**  (if possible, please provide details that can be used on the day of your visit, in the event that we need to contact you with last minute information) |
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| **Date(s) and time(s) that you would like to visit:**  (tours last around 45 minutes and can be scheduled to start between 10.00 to 12.00 and 14.00 to 16.00 Monday to Thursday) |
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| **What subject(s)/course(s) are your students studying?** |
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| **How many people will be in your group, including staff?**  (a maximum of 25 - 30 people permitted per tour) |
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| **Are there any specific areas or topics that you would like us to cover?** |
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| **Do you have any other special requirements or questions?** |
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| **Prices and Payment** (please tick your preferred method of payment) |
| **Single fee per group booking:** £48.00 **(£40 + VAT)**  **Credit/debit card** (please call the education team on 0207 960 1500 to make a payment)  **BACS transfer**  Bank Name: Royal Bank of Scotland (RBS) Account Name: UK Supreme Court  Account number: 10001905 Sort Code: 60-70-80 IBAN: GB28NWBK60708010001905  Please use your institution/school name in the payment reference field, where available.  Please note all bookings are non-refundable (except in event of cancellation by the Supreme Court) and payment must be made in advance of the tour. |
| **Would you be happy for our caterers to email you options for lunch available in the Supreme Court café during your visit?**  **Yes  | No** |